

Data Collection for Social and Economic Impact Measurement

**Pre-Application Information**

**Contracted Project Information**

**Follow up after project is complete**

**Applicant Information**

Field	Example Value	Description/Notes	Questions Answered
Application ID	2281	Unique internal reference ID	
Date Application Received	8/10/2006		Length of funding process
Date Eligibility Determined	10/15/2006		
Date Contract Executed	12/10/2006		
Applicant Name	ABC LLC		
Applicant Type of Entity	Limited Liability Company	C Corporation, S Corporation, General Partnership, Limited Partnership, Limited Liability Company, Sole Proprietor, Nonprofit Corporation, Cooperative, Other	
Applicant Type of Business	Small Food Market Chain (2-5 Locations)	Single Food Market, Small Chain (2-5 locations), Medium/Large Chain (> 5 locations), Food Cooperative, Real Estate Development Co, Other	How many of your stores are small businesses?
Applicant Address	6500 N Broad St		
Applicant City	Philadelphia		
Applicant State	PA		
Applicant Zip code	19126		
Program Status	Contract executed	Eligibility Stage, Application Stage, Withdrawn, Approval Stage, Disbursement Stage, Not Approved	Tracking project pipeline
Eligibility Status	Both Grant and Loan	Grant, Loan, Both Grant and Loan, Ineligible	
Ineligibility Reason	Underserved status	Tract income requirement, Underserved status, Project type/use, NA (eligible)	

**Project Information**

Field	Example Value	Description/Notes	Questions Answered
Food Market Name/Banner	ABC Supermarket		
Food Market Parent Company	XYZ Foods Inc	If owned by a larger family of stores	
Type of Project	Construction of new food market	Land Assembly, Construction of new food market, Expansion of existing food market, Mixed-Use Development, New food market in existing bldg, Renovation of existing food market, Equipment Refresh, Reopening of closed food market, Other	What percentage of your loan dollars went towards new construction? Towards stores in communities that used to have a store?
Site Control Status	Currently Owned	Currently Owned, Currently Leased, Negotiating Purchase, Negotiating Lease, Site Under Construction, Other	
Est Project Start Date	5/1/2007		
Est Project Completion Date	10/1/2008		
Actual Project Completion Date	4/1/2009	Follow-up	How long did the average project take to develop? When were jobs actually created?
Project Address	4500 N Broad St		
Project City	Philadelphia		
Project State	PA		
Project Zip code	19122		
Project County	Philadelphia		How many stores were financed in County A? What percentage of State B's counties did you finance stores within?
Census Tract Income Status	Low	Very Low (<=60%), Low (<=60%), Moderate (<=120%), Above Moderate (>120%)	What percentage of your financing dollars went to projects located in low-income communities?
Tract Income as % of AMI	65%	Look up on PolicyMap	
Underserved	Yes	Look up on PolicyMP. Examples include: TRF's LSA status, USDA Food Desert, Existing store	What percentage of your total square feet financed are located in (or serving) areas with limited access to supermarkets?
NMTC Indicator	NMTC Eligible	Look up on PolicyMap: NMTC Eligible, NMTC Severely Distressed, Ineligible	

**Financial Data**

Field	Example Value	Description/Notes	Questions Answered
Total Project Costs	5,000,000		
Applicant Project Equity	500,000		How much did your borrowers contribute to total project costs (leverage)?
Collateral Value	7,000,000		What is the typical loan to value ratio?

Loan Type	Construction	<i>Pre-Development, Acquisition, Construction, Permanent, Equipment, Other, None Requested</i>	How many loans were for site acquisition?
Loan Amount Requested	4,500,000		How much demand is there for financing?
Loan Amount Committed	4,000,000		What percentage of that demand was met by your program?
Loan Amount Disbursed	4,000,000		
Loan Amount Defaulted	0	Follow-up	
Loan Term (months)	36		
Grant Use	Staff training	<i>Equipment purchase, Predevelopment, Remodeling, Staff training, Other, None Requested</i>	
Grant Amount Requested	250,000		Demand for grants?
Grant Amount Committed	250,000		How much was met?
Grant Amount Disbursed	250,000		
Grant Amount Recovered	0	Follow-up	
Store Closed After Funding	No	Follow-up	How many of your financed stores are no longer operating?
Supermarket Is Operating	Yes	Follow-up	How many of your financed stores have started operating since receiving financing?

### Store Data

Field	Example Value	Description/Notes
Existing Annual Sales	0	
Estimated Annual Sales	25,000,000	
Actual Annual Sales	22,500,000	Follow-up
Total Square Feet Existing	30,000	
Perishable Food Sq Ft Existing	5,000	
Square Feet Renovated	25,000	<= Total Square Feet Existing
Square Feet Constructed/Added	20,000	
Finished Square Feet	50,000	Total Square Feet Existing + Square Feet Constructed/Added
Finished Perishable Food Sq Ft	15,000	Follow-up
Full Time Jobs Existing	30	
Full Time Jobs Projected	50	
Full Time Jobs Actual	60	Follow-up
Part Time Jobs Existing	75	
Part Time Jobs Projected	150	
Part Time Jobs Actual	175	Follow-up
Projected FTE Jobs Created	57.5	$= (FT\ Jobs\ Projected - FT\ Jobs\ Existing) + 0.5 * (PT\ Jobs\ Projected - PT\ Jobs\ Existing)$
FTE Jobs Retained	67.5	$= FT\ Jobs\ Existing + 0.5 * PT\ Jobs\ Existing$
Projected FTE Total	125	$= FTE\ Created + FTE\ Retained$
Actual FTE Jobs Created	80	$= (FT\ Jobs\ Projected - FT\ Jobs\ Existing) + 0.5 * (PT\ Jobs\ Projected - PT\ Jobs\ Existing)$
Actual FTE Total	147.5	$= FT\ Jobs\ Actual + 0.5 * PT\ Jobs\ Actual$
Construction Costs (Hard Costs)	4,000,000	Does not include predevelopment costs (e.g. architects, engineers, etc.)
Projected FTE Construction Jobs	60	Use multiplier to estimate
Actual Construction Jobs	55	Obtain employee list from contractor
CRE Tenants	9	Number of additional businesses leasing space at site
CRE Tenant FTE	200	Number of FTE jobs at tenant businesses

### Other Information

Field	Example Value	Description/Notes
Major Wholesale Supplier 1		Largest wholesale supplier
Major Wholesale Supplier 2		2nd Largest wholesale supplier
Major Wholesale Supplier 3		3rd Largest wholesale supplier
Other Financing Source 1		
Other Financing Source Amount 1		
Other Financing Source 2		
Other Financing Source Amount 2		
Other Financing Source 3		
Other Financing Source Amount 3		